

होटलप्रबंधनखानपानप्रौद्योगिकीऔरअनुप्रयुक्तपोषणसंस्थान

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY & APPLIED NUTRITION

An ISO 9001:2015 Certified Institute

(An Autonomous Body under Ministry of Tourism, Govt. of India) (Affiliated to NCHMCT, Noida & IGNOU, New Delhi)

(पर्यटनमंत्रालय, भारतसरकारकेअधीनस्वायत्तशासीनिकाय)

IV Cross Street, C.I.T. Campus, TTTI-Taramani PO : Chennai.600 113
(Next to MGR Govt. Film Institute & opp. Indira Nagar Rly.StationonTidel Park Road)



Ref: Airconditioners./IHM-Chen/2021

Date: 20.09.2021

NOTICE INVITING TENDER

Principal, IHMCTAN, Chennai invites sealed Tender as follows and should be sent to the undersigned in Wax Sealed Cover super scribing as **“Tender for Supply of Split Airconditioners etc.”**

1	Tender No.	Airconditioners /IHM-Chen/2021
2	Brief Description	Supply of Split Air conditioners etc.
3	Approximate Quantity	As per the list enclosed.
4	Type of Tender	Open
5	Cost of Tender Document	Rs.500/-. Non-refundable. Payable by DD drawn in favour of “ Principal, IHMCTAN, Chennai.”
6	Earnest Money Deposit	Rs.6,500/-
7	Sale of Tender Document	From 20.09.2021 to 11.10.2021 From 10.00 AM to 4.00 PM on all working days.
8	Selling office/ Place of submission of Tender/ Place of opening of Tender.	Institute of Hotel Management Catering Technology and Applied Nutrition, IV Cross Street, C.I.T.Campus, Tharamani P.O., (opposite to Indira Nagar Railway Station), Chennai - 600 113.
9	Closing of Tender	12.10.2021 at 17.00 Hrs.
10	Opening of Tender	13.10.2021 at 11.00 Hrs.
11	Pre Qualification Criteria	Tenderer should confirm in writing fulfilling the following criteria for issue of tender document. <i>The Tenderer should be a Firm or Company or Reputed Supplier of the items and should submit documentary evidence to this effect along with their Tender.</i>

12	Other Details/conditions	<p>Govt. Dept./Central public undertaking and firms registered with NSIC, are exempted from payment of EMD, provided they furnish evidence that they are registered for the items they intend to quote against the tender.</p> <p><u>Tenderer may quote rate, tax and total cost for all the items or only for those items they are interested to bid. When items are not being tendered for, the corresponding space should be defaced by such words as "Not Quoting".</u></p> <p>The sale/issue of tender documents shall not be construed as qualification of the bidder for the Tender.</p> <p>Request for above tender documents if required by post, should reach 8 days before last date for sale of tender documents.</p> <p>Offers sent by post must be sent under speed post so as to reach the place well before the closing time and date. Institute shall not be responsible for loss of tender or for delay in postal transit.</p> <p>Institute reserves the right to reject any or all tenders without assigning any reason there of.</p> <p>The quantity of items mentioned in the Annexure-I may vary or subject to change at the time of placing the order.</p>
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Ref: Airconditioners/IHM-Chen/2021

Date: 20.09.2021

TENDER FORM

- a) Name and address of the Tenderer ..
(In capitals)
- b) Description/Specification of items for which Rate/Tax/Total cost quoted. .. **Enclosed as ANNEXURE - I**
(The Rate/Tax/Total Cost including Tax should quoted only in the Format enclosed as Annexure-I attached with the tender form)
- c) List of customers already served including Govt. Organizations ..
- d) Previous experience in supply of items to colleges/Industry .. Details to be enclosed with tender application with proof etc.
- e) Last date for submission of Tender .. 12.10.2021 before 5.00 PM
- f) Validity Period for rates quoted .. 13.10.2021 to 31.12.2021
- g) Remarks, if any ..

I am enclosing the E.M.D. amount of Rs. _____ vide D.D. No. _____
Date _____ drawn in favour of "Principal, I.H.M.C.T.A.N., Chennai-600 113.

I/We _____ have gone through the enclosed terms and conditions of the tender including other terms and conditions received along with tender form and will abide by them as laid down.

Date:

SIGNATURE with SEAL OF THE TENDERER.

ANNEXURE - I

(Annexure to the Tender Notification No. Airconditioners/IHM-Chen/2021, dated: 20.09.2021. Tender for Supply of Split Airconditioners - 06 Nos. having specification given below for which rates are to be quoted in the given format and in the same form issued by the Institute.

S.No.	Description	Qty	Rate per Unit Rs.	GST Rs.	Total amount including all taxes Rs.
1	1.5 TR Split Air conditioners – 5 star rating with Copper coil - Blue Star (or) Voltas make	02 Nos			
2	2 TR Split Air conditioners – 3 (or) 5 star rating with Copper coil - Blue Star (or) Voltas make	04 Nos.			
Total Amount including GST ..					

NOTE : **The rate quoted inclusive of supplying of Air conditioners with installations, Supporting Angles and Extra copper pipes, water drain hose etc.**

Important Note: 1. On award of order for works, the successful Tenderer(s) should supply/works and install the items ordered at the Departments where the items required, in the Institute Premises AT FREE OF COST AND NO TRANSPORTATION, LOADING, UNLOADING AND INSTALLATION CHARGES etc. WILL BE PAID BY THE INSTITUTE failing which the order will be cancelled and EMD paid will be forfeited. Therefore the rate should be inclusive of transport/supply/installation of items at the Institute premises.

Date:

(Signature of the Tenderer with seal)

Other Terms and conditions of Tender:

1. At any time prior to the deadline for submission of tender the Institute may, for any reason whether at its own initiative or in response to clarification(s) requested by prospective tenderer(s), modify the tender documents by amendments(s).
2. All prospective Tenderers who had received the Tender Documents will be notified of the amendments in writing.
3. In order to allow prospective Tenderers reasonable time in which to take the amendments into account in preparing their tenders, the Institute may, at its discretion, extend the deadline for the submission of Tenders.
4. All correspondence and documents relating to the tender exchanged by the tenderer and the Institute shall be written in English language. Supporting documents and printed literature furnished by the Tenderer may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purpose of interpretation of the bid, the translation shall prevail.
5. Tenderer should quote the rates/tax/total cost in the prescribed Annexure-I document supplied by the Institute duly filled in and signed should be returned intact along with the Tender Form failing which, the tender will be summarily rejected.
6. The tender opening/screening/finalizing Committee to be constituted by the Institute reserves the right to reject any or all tenders without assigning any reason there of.
7. The tenderer shall clearly indicate their legal constitution and the person signing the tender shall state his capacity and also source of his ability to bind the tenderer.
8. Any alteration, erasures or overwriting shall be valid only if they are initialed by the person or persons signing the tender.
9. The complete bid including the rates, total cost, tax etc. must be written in indelible ink. Bids and or prices written in pencil will be rejected.
10. The tenderer will have to bear all Income Tax liability both corporate and personal tax.
11. Tenderers are advised not to indicate any separate discount. Discount, if any, should merged with the quoted rates and total cost. Discount of any type, indicated separately, will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be lowest, Institute shall avail such discount at the time of award of contract.

(Signature of the Tenderer with seal)

12. The bid shall be valid for acceptance for the period as indicated in the Tender form and shall not be withdrawn on or after opening of bids till the expiration of the validity period or any extension agreed thereof.
13. Any change in quotation after opening of the tender WILL NOT BE CONSIDERED.
14. Tenderers are advised in their own interest to ensure that bid reaches the specified office well before the closing date and time of the bid.
15. Any tender received after dead line for submission of tender, will be rejected and returned unopened.
16. In case of unscheduled holiday on the closing/opening day of tender, the next working day will be treated as scheduled prescribed day of closing/opening of tender, the time notified remaining the same.
17. Unsolicited post-tender modification will lead to straight away rejection of the offer.
18. The tenderer must note that its tender will be rejected in case the tender stipulations are not complied with strictly or offer do not confirm to the specifications indicated therein. The lowest bid will be determined from among those tenders which are in full conformity with the required specifications and term and conditions of the tender form.
19. No tenderer shall contact the Institute on any matter relating the tender, from the time of the opening to the time the supply order is awarded.
20. **The Institute of Hotel Management Catering Technology and Applied Nutrition, Chennai – 113 reserves the right to reject, accept or prefer any tender and to annul the tender process and reject all tenders at any time prior to award of supply order, without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the ground for Institute action. The Institute also reserves to itself the right to accept any bid in part or split the order between two or more Tenderers.**
21. After awarding of supply order to successful firm, the supply should be completed within 40 days from the date of the order failing which 20% of the total cost will be withheld for any delay in completion at the time of payment..

Date:

(Signature of the Tenderer with seal)