



**INSTITUTE OF HOTEL MANAGEMENT
CATERING TECHNOLOGY & APPLIED NUTRITION**

(Ministry of Tourism, Govt. of India)
(Affiliated to NCHMCT & IGNOU, New Delhi)
C.I.T. Campus, P.O. Tharamani Chennai.600 113

Off: 22542029, Fax: 044-22541615 : Email: ihmchen@dataone.in : Website: www.ihmchennai.org

Ref: Combi Oven /IHM-Chen/2021.

Date: 20.09.2021

NOTICE INVITING TENDER

Principal & Secretary, IHMCTAN, Chennai invites sealed Tender as follows and should be sent to the undersigned in Wax Sealed Cover super scribing as **"Purchase and Supply of Rational Make Combi Oven at this Institute.**

1	Tender No.	Combi Oven /IHM-Chen/2021.
2	Brief Description	<u>"Purchase and Supply of Rational Make Combi Oven)</u>
3	Approximate Area	Details enclosed and site can be inspected on any working days between 10 am to 5.00 pm.
4	Type of Tender	Open Tender
5	Cost of Tender Document	Rs.500/- Non-refundable. Payable by DD drawn in favour of " Principal, IHMCTAN, Chennai."
6	Earnest Money Deposit	Rs.17,000/-
7	Sale of Tender Document	From .. 20.09.2021 10.00 AM To .. 11.10.2021 04 .00 PM
8	Selling office/ Place of submission of Tender/ Place of opening of Tender.	Institute of Hotel Management Catering Technology and Applied Nutrition, IV Cross Street, C.I.T.Campus, Tharamani P.O., (opposite to Indira Nagar Railway Station), CHENNAI- 600 113.
9	Closing of Tender	12.10.2021 at 17.00 Hrs.
10	Opening of Tender	13.10.2021 at 11.00 Hrs.
11	Pre Qualification Criteria	Tenderer should confirm in writing fulfilling the following criteria for issue of tender document. <i>The Tenderer should be a Firm or Company or Reputed Supplier of the items and should submit documentary evidence to this effect along with their Tender.</i>

12	Other Details/conditions	<p>Govt. Deptt./Central public undertaking and firms registered with NSIC/MSME, are exempted from payment of Tender Fee and EMD, provided they furnish evidence that they are registered for the items they intend to quote against the tender.</p> <p>Tenderer should failing which their tender will be rejected</p> <p>The sale/issue of tender documents shall not be construed as qualification of the bidder for the Tender.</p> <p>Request for above tender documents if required by post, should reach 8 days before last date for sale of tender documents.</p> <p>Offers sent by post must be sent under speed post so as to reach the place well before the closing time and date. Institute shall not be responsible for loss of tender or for delay in postal transit.</p> <p>Institute reserves the right to reject any or all tenders without assigning any reason there of.</p> <p>The quantity of items mentioned in the Annexure-I may vary or subject to change at the time of placing the order.</p>
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TENDER FORM

a. Name and address of the Tenderer ..
(In capitals)

b) Description/Specification of items • ..Enclosed as ANNEXURE - I
for which Rate/Tax/Total cost quoted. (The Rate/Tax/Total Cost including Tax
should quoted in the Annexure-I issued
by the Institute only)

c) Previous experience in supply .. Details to be enclosed with
of items to colleges/Industry tender application with proof etc.

d) Validity Period for rates quoted ..13.10.2021 to 31.12.2021

e) Time required for completion of works ..
if, order is placed

f) Remarks, if any ..

I am enclosing the E.M.D. amount of Rs.17,000/- vide D.D. No. _____ Date
_____ drawn in favour of "Principal, I.H.M.C.T.A.N., Chennai-600 113.

I/We _____ have gone through the
enclosed terms and conditions of the tender including other terms and conditions received along with
tender form and will abide by them as laid down.

Date:

SIGNATURE with SEAL OF THE TENDERER.

ANNEXURE – I

“Purchase and Supply of Rational Make Combi Oven .. 01 Nos. for which rates are required and to be submitted in the format prescribed below and in the same form issued by the Institute.

S.No	Particulars	Qty.	Rate Per Unit	Total Amount
1	<u>RATIONAL MAKE COMBI OVEN - SCC61 E (6 X 1/1 GN).</u> Combi Steamer – Self Cooking Centre (Electric) .. 1 No. Accessories : Unit Connection Kit .. 01 Nos. Rice Pans : 02 Nos. Perforated Pans (Imported) .. 02 Nos. Roasting / Baking Tray GN 1x1 (Imported) .. 06 Nos. Grill & Tandoori Skewer GN 1x1 .. 01 Nos. Chicken Spike .. 01 Nos. MultibakeMould.. 01 Nos. Grilling and Pizza Tray .. 01 Nos. Transport and Installation and Insurance charges .. 01 No.	01 No.		
			Total amount ..	
			Add : Goods and Service Tax ..	
			Total Amount including GST ..	

Note: 1. The rates to be quoted should be inclusive of all the charges like transport of men and materials, labour charges and other associated works for supply of Rational Combi Oven etc. at the Institute campus for the given specification.

2. The successful tenderer Earnest Money Deposit of Rs.17,000/- will be refunded after completion of warranty period of two years.

Date:

(Signature of the Tenderer with seal)

Other Terms and conditions of Tender:

1. At any time prior to the deadline for submission of tender the Institute may, for any reason whether at its own initiative or in response to clarification(s) requested by prospective tenderer(s), modify the tender documents by amendments(s).
2. All prospective Tenderers who had received the Tender Documents will be notified of the amendments in writing.
3. In order to allow prospective Tenderers reasonable time in which to take the amendments into account in preparing their tenders, the Institute may, at its discretion, extend the deadline for the submission of Tenders.
4. All correspondence and documents relating to the tender exchanged by the tenderer and the Institute shall be written in English language. Supporting documents and printed literature furnished by the Tenderer may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purpose of interpretation of the bid, the translation shall prevail.
5. Tenderer should quote the rates/tax/total cost in the prescribed Annexure-I document supplied by the Institute duly filled in and signed should be returned intact along with the Tender Form failing which, the tender will be summarily rejected.
6. The tender opening/screening/finalizing Committee to be constituted by the Institute reserves the right to reject any or all tenders without assigning any reason there of.
7. The tenderer shall clearly indicate their legal constitution and the person signing the tender shall state his capacity and also source of his ability to bind the tenderer.
8. Any alteration, erasures or overwriting shall be valid only if they are initialed by the person or persons signing the tender.
9. The complete bid including the rates, total cost, tax etc. must be written in indelible ink. Bids and or prices written in pencil will be rejected.
10. The tenderer will have to bear all Income Tax liability both corporate and personal tax.
11. Tenderers are advised not to indicate any separate discount. Discount, if any, should merged with the quoted rates and total cost. Discount of any type, indicated separately, will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be lowest, Institute shall avail such discount at the time of award of contract.

(Signature of the Tenderer with seal)

12. The bid shall be valid for acceptance for the period as indicated in the Tender form and shall not be withdrawn on or after opening of bids till the expiration of the validity period or any extension agreed thereof.
13. Any change in quotation after opening of the tender WILL NOT BE CONSIDERED.
14. Tenderers are advised in their own interest to ensure that bid reaches the specified office well before the closing date and time of the bid.
15. Any tender received after dead line for submission of tender, will be rejected and returned unopened.
16. In case of unscheduled holiday on the closing/opening day of tender, the next working day will be treated as scheduled prescribed day of closing/opening of tender, the time notified remaining the same.
17. Unsolicited post-tender modification will lead to straight away rejection of the offer.
18. The tenderer must note that its tender will be rejected in case the tender stipulations are not complied with strictly or offer do not confirm to the specifications indicated therein. The lowest bid will be determined from among those tenders which are in full conformity with the required specifications and term and conditions of the tender form.
19. No tenderer shall contact the Institute on any matter relating the tender, from the time of the opening to the time the supply order is awarded.
20. **The Institute of Hotel Management Catering Technology and Applied Nutrition, Chennai – 113 reserves the right to reject, accept or prefer any tender and to annul the tender process and reject all tenders at any time prior to award of supply order, without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the ground for Institute action. The Institute also reserves to itself the right to accept any bid in part or split the order between two or more Tenderers.**
21. After awarding of supply order to successful firm, the supply should be completed within 40 days from the date of the order failing which 20% of the total cost will be withheld for any delay in completion at the time of payment..

Date:

(Signature of the Tenderer with seal)